

<b>Center Name:</b> Building Blocks Learning Center		<b>Address:</b> 301 West Reinken Ave Belen, NM 87002			<b>Phone:</b> (505)864-6131		
<b>License Number:</b> 157415	<b>Issue Date:</b> 06/1/2017	<b>Expiration Date:</b> 05/31/2018	<b>Type:</b> 3 Star FOCUS Child Care Center		<b>Status:</b> Licensed		
<b>Capacity</b>					<b>Census</b>		
Over Age 2:	115	Under Age 2:	38	Night Care:	0	Playground:	70
		Over 2:	8	Under 2:	25		
<b>Days and Hours of Operation</b>							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	06:00 AM	06:00 AM	06:00 AM	06:00 AM	06:00 AM	Closed	Closed
Closing Times:	06:30 PM	06:30 PM	06:30 PM	06:30 PM	06:30 PM		
<b># of Classrooms:</b> 6	<b>Purpose:</b> Semi-Annual		<b>Date:</b> 08/24/2017		<b>Time:</b> 09:00 AM		
<b>Comments</b>							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	Not Inspected
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Not Inspected
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Compliance
8.16.2.21 B CAPACITY OF CENTERS <u>Deficiencies</u> The center <b>failed to post classroom capacity, and ratios</b> and group sizes in an area of the room that is easily visible to parents, staff and visitors. No capacity posted in the infant room and 2 different ratios posted in the 2's room.  <b>Regulation:</b> 8.16.2.21B(3)(c)  <u>Corrective Action Plan</u> The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors.  <b>Date to be Completed:</b> 09/24/2017	Non-compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS	Compliance
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.22 C POLICY AND PROCEDURES	Non-compliance

<b>Center Name:</b> Building Blocks Learning Center	<b>License Number:</b> 157415	<b>Date:</b> 08/24/2017
<b>Administrative Requirements</b>		
<p><b><u>Deficiencies</u></b></p> <p>(1) The program does not have an up to date emergency evacuation and disaster preparedness plan approved by the department which shall include steps for evacuation, relocation, <b><u>shelter in place lock-down</u></b>, communication, reunification with parents individual plans for children with special needs and <b><u>children with chronic medical conditions accommodations of infants and toddlers and continuity of operations</u></b></p> <p>Regulation: 8.16.2.22C(8)</p> <p><b><u>Corrective Action Plan</u></b></p> <p>An emergency evacuation and disaster preparedness plan will be developed.</p> <p>Date to be Completed: 09/24/2017</p>		
8.16.2.22 D FAMILY HANDBOOK	Not Inspected	
8.16.2.22 E CHILDREN'S RECORDS	Compliance	
<p>8.16.2.22 F PERSONNEL RECORDS</p> <p><b><u>Deficiencies</u></b></p> <p>From the review of staff records, it was determined that 1 out of 4 staff records do/does not include the staff's current and past duties and responsibilities. See Staff Records 8.16.2.22 form for staff with this missing information.</p> <p>Regulation: 8.16.2.22F(1)(c)</p> <p><b><u>Corrective Action Plan</u></b></p> <p>The center will add staff's current and past duties and responsibilities to the record.</p> <p>Date to be Completed: 09/24/2017</p> <p><b><u>Deficiencies</u></b></p> <p>The center failed to have 1 out of 4 person(s) providing care to sign an annual statement that they have, or have never had, an arrest or substantiated referral to a child protective services agency. See Staff Records 8.16.2.22 form for staff with this missing information.</p> <p>Regulation: 8.16.2.22F(1)(f)</p> <p><b><u>Corrective Action Plan</u></b></p> <p>The center will put processes in place to ensure that all care giving staff sign annual statements of non-conviction.</p> <p>Date to be Completed: 09/24/2017</p> <p><b><u>Deficiencies</u></b></p> <p>From the review of staff records, it was determined that 1 out of 4 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.</p> <p>Regulation: 8.16.2.22F(1)(n)</p> <p><b><u>Corrective Action Plan</u></b></p> <p>The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.</p> <p>Date to be Completed: 09/24/2017</p>	Non-compliance	
8.16.2.22 G PERSONNEL HANDBOOK	Not Inspected	
<b>Personnel &amp; Staffing</b>		
8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance	

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<b>Personnel &amp; Staffing</b>		
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING		Compliance
8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES		Compliance
<b>Services &amp; Care of Children</b>		
8.16.2.24 A GUIDANCE		Compliance
8.16.2.24 B NAPS OR REST PERIOD		Compliance
8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS		Compliance
8.16.2.24 D DIAPERING AND TOILETING		Compliance
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		Compliance
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE		N/A
8.16.2.24 G PHYSICAL ENVIRONMENT		Compliance
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.24 I EQUIPMENT AND PROGRAM		Compliance
8.16.2.24 J OUTDOOR PLAY AREAS		Compliance
8.16.2.24 K SWIMMING, WADING AND WATER		N/A
8.16.2.24 L FIELD TRIPS		Not Inspected
<b>Food Service</b>		
8.16.2.25 B MEALS AND SNACKS		Compliance
8.16.2.25 C MENUS		Compliance
8.16.2.25 D KITCHENS		Compliance
8.16.2.25 E MEAL TIMES		Compliance
<b>Health &amp; Safety Requirements</b>		
8.16.2.26 A HYGIENE		Compliance
8.16.2.26 B FIRST AID REQUIREMENTS <u>Deficiencies</u> The center does not have on duty all educators currently certified in first aid and cardiopulmonary resuscitation (CPR). 4 new staff do not yet have 1st aid/CPR <b>Regulation:</b> 8.16.2.26B(1) <u>Corrective Action Plan</u> All educators must be certified in first aid and cardiopulmonary resuscitation (CPR). <b>Date to be Completed:</b> 09/24/2017		Non-compliance
8.16.2.26 C MEDICATION		Compliance
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS		Not Inspected
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS		Not Inspected
<b>Buildings, Grounds &amp; Safety</b>		
8.16.2.29 A HOUSEKEEPING		Non-compliance

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**Buildings, Grounds & Safety**

**Deficiencies**

The Equipment are not in good repair as evidenced by books that are torn and not legible.

Regulation: 8.16.2.29A(1)

**Corrective Action Plan**

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Date to be Completed: 09/24/2017

**Deficiencies**

The Fixtures are not in good repair as evidenced by light bulbs out in the 2's and 4/5's room.

Regulation: 8.16.2.29A(1)

**Corrective Action Plan**

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Date to be Completed: 09/24/2017

**Deficiencies**

The Equipment are not in good repair as evidenced by broken mini blinds at the emergency exit in the school age room.

Regulation: 8.16.2.29A(1)

**Corrective Action Plan**

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Date to be Completed: 09/24/2017

**Deficiencies**

The Equipment are not in good repair as evidenced by torn sleeping mats.

Regulation: 8.16.2.29A(1)

**Corrective Action Plan**

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Date to be Completed: 09/24/2017

**Deficiencies**

The equipment in the 3's room are not safe in that the radio cord is not secure, radio could fall on child.

Regulation: 8.16.2.29A(1)

**Corrective Action Plan**

The safety violation will be corrected and a system for routine safety inspection developed.

Date to be Completed: 09/24/2017

<b>8.16.2.29 B PEST CONTROL</b>	Compliance
<b>8.16.2.29 C MECHANICAL SYSTEMS</b>	Compliance
<b>8.16.2.29 D WATER AND WASTE</b>	Compliance
<b>8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL</b>	Compliance
<b>8.16.2.29 F EXITS AND WINDOWS</b>	Compliance
<b>8.16.2.29 G TOILET AND BATHING FACILITIES</b>	Compliance

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<b>Buildings, Grounds &amp; Safety</b>		
<b>8.16.2.29 H SAFETY COMPLIANCE</b> <u><b>Deficiencies</b></u> The center failed to conduct an emergency preparedness practice drills for at least once a quarter. For May log shows a combined emergency drill and fire drill, both drills will be conducted separately. <b>Regulation:</b> 8.16.2.29H(1)  <u><b>Corrective Action Plan</b></u> A center will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year. <b>Date to be Completed:</b> 09/24/2017  <u><b>Deficiencies</b></u> The center failed to conduct a fire drill for the month(s) of July. <b>Regulation:</b> 8.16.2.29H(2)  <u><b>Corrective Action Plan</b></u> A monthly fire drill will be held and recorded. <b>Date to be Completed:</b> 09/24/2017  <u><b>Deficiencies</b></u> The list of emergency telephone numbers did not include a phone number for fire, police, ambulance and the poison control center; was not posted on or programmed into the cordless phone. <b>Regulation:</b> 8.16.2.29H(3)(g)  <u><b>Corrective Action Plan</b></u> A complete list of emergency phone numbers will be posted next to the phone or on the phone itself if a cordless phone is used. <b>Date to be Completed:</b> 09/24/2017		Non-compliance
<b>8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES</b>		Compliance
<b>8.16.2.29 J PETS</b> <u><b>Deficiencies</b></u> Areas of confinement for pets, such as cages and pens, and outdoor areas were not cleaned of excrement daily. Bird cage in hallway not clean <b>Regulation:</b> 8.16.2.29J(5)  <u><b>Corrective Action Plan</b></u> The center will begin cleaning the pet areas of excrement on a daily basis. <b>Date to be Completed:</b> 09/24/2017		Non-compliance

**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**



08/24/2017



08/24/2017

Surveyor: Mark Prizzi	Date	Facility Rep: Jamie Tipton	Date
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